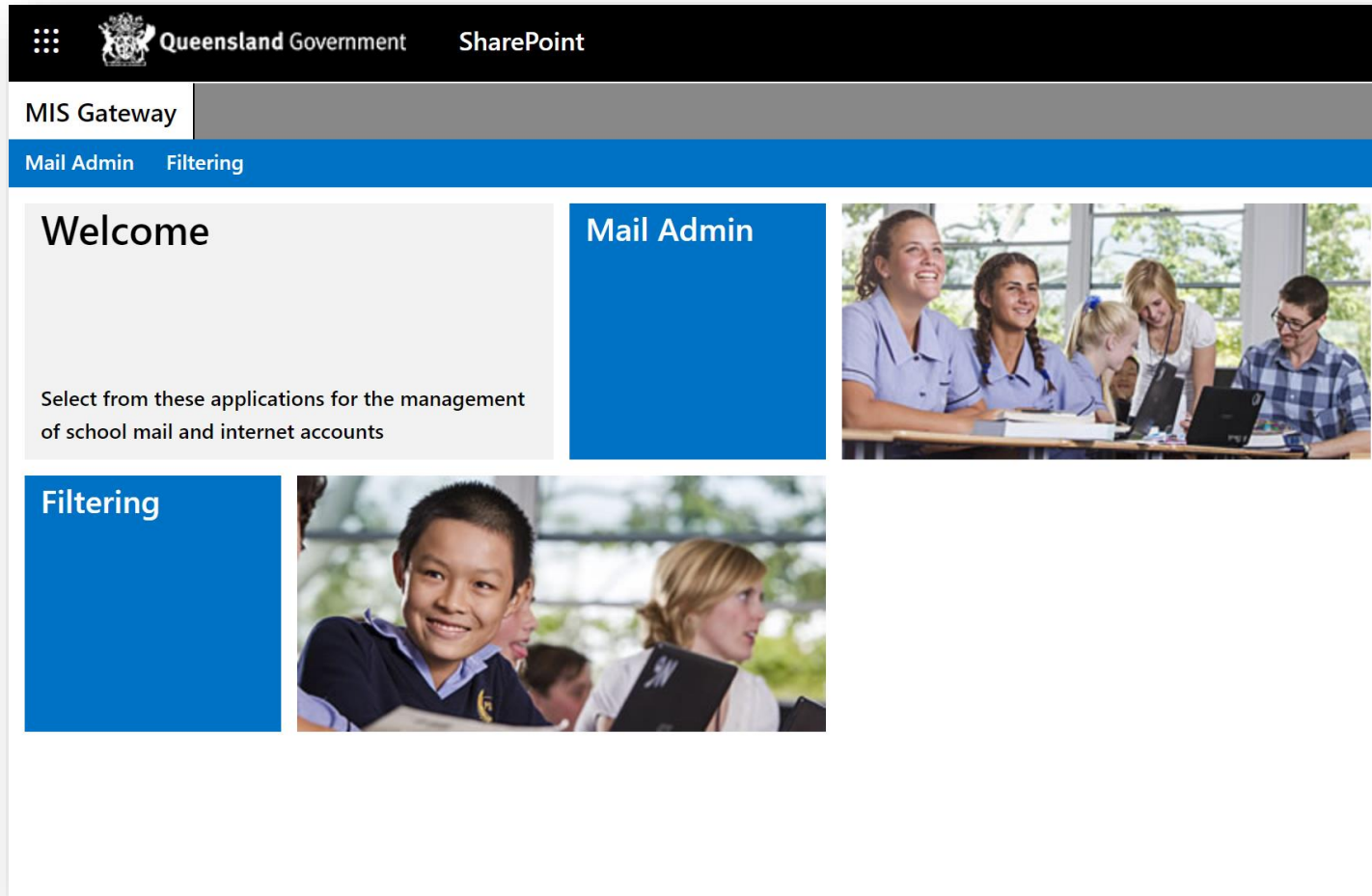


# Accessing the MIS Gateway



The screenshot shows the MIS Gateway web portal. At the top, there is a black header with the Queensland Government logo and the text "Queensland Government" and "SharePoint". Below this is a grey navigation bar with "MIS Gateway" selected. Underneath is a blue navigation bar with "Mail Admin" and "Filtering" options. The main content area is divided into three sections: a "Welcome" section with the text "Select from these applications for the management of school mail and internet accounts", a "Mail Admin" section with a blue background, and a "Filtering" section with a blue background. There are two images: one showing a group of students in a classroom setting, and another showing a close-up of a student smiling.

In order to access learning materials for any internet enabled device, your primary destination is the [MIS Gateway](#).

The [MIS Gateway](#) is a web portal that provides all QLD students with access to their Office365 applications.

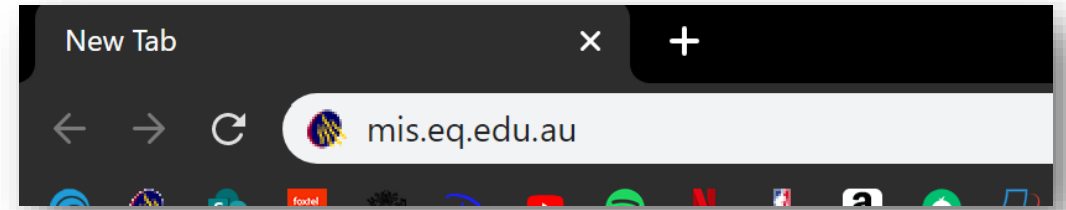
- *OneNote (including Class Notebook).*
- *Outlook (school email)*
- *Word Online*
- *PowerPoint Online*
- *Excel Online*
- *OneDrive (student cloud based storage)*

Any documents created using these online applications are automatically saved to your OneDrive.

In order to access these applications, all you need are three things:

1. *An internet enabled device.*
2. *Your school username*
3. *Your school password*

1. To access the [MIS Gateway](https://mis.eq.edu.au), simply enter the url [mis.eq.edu.au](https://mis.eq.edu.au) into your preferred web browser.

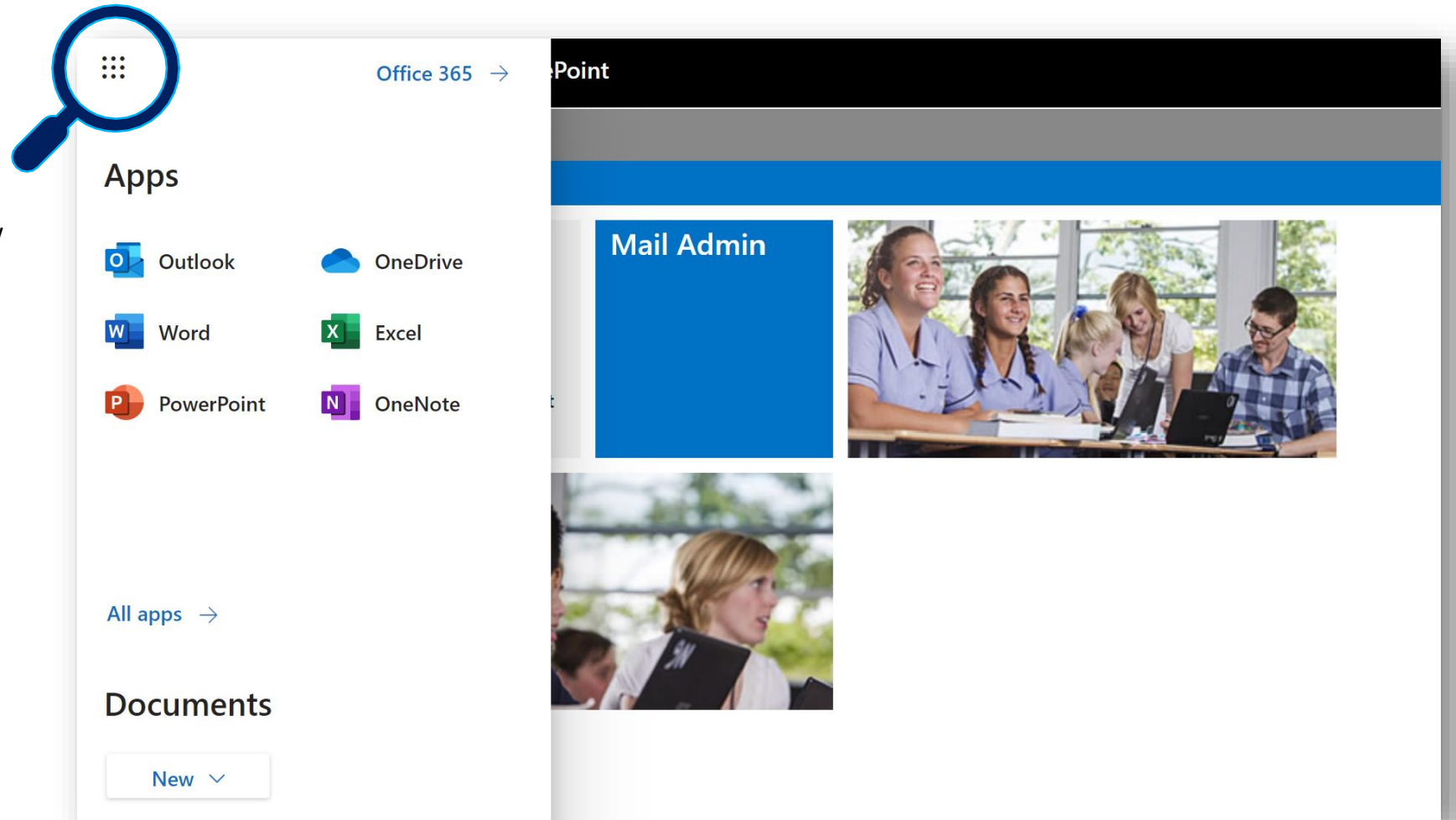


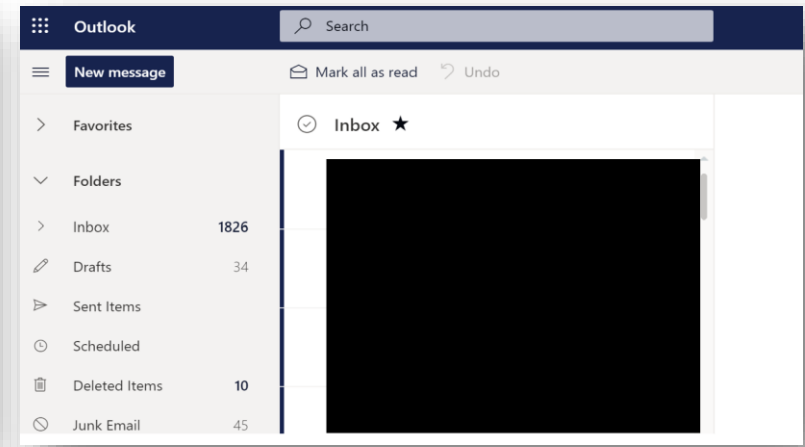
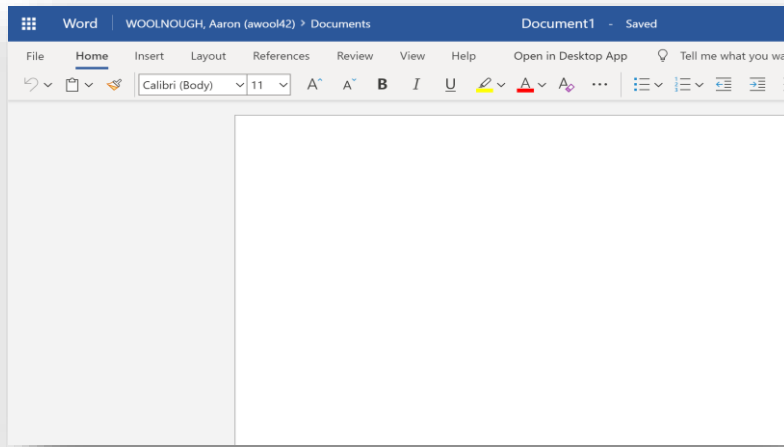
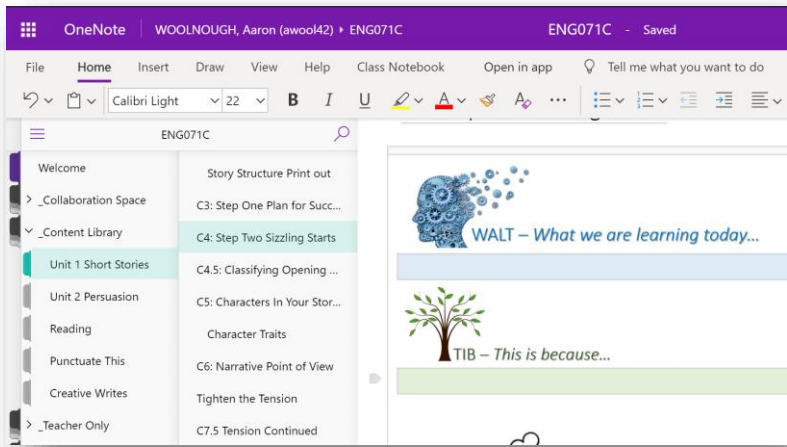
2. Enter your school username and password (remembering to check the *I agree* box prior to *Sign In*).

A screenshot of the Queensland Government's Managed Internet Service login page. The page has a dark header with the Queensland Government logo and the text 'Queensland Government' on the left, and 'Department of Education' on the right. The main content area features a large background image of a waterfall and a collage of smaller images. Overlaid on the collage are several blue rectangular buttons with white text: 'Mail', 'Collaboration', 'Calendar', and 'MIS Gateway'. To the right of the collage is a white login form titled 'Managed Internet Service'. The form includes the text 'Sign in with your username and password', two input fields for 'Username \*' and 'Password \*', a checkbox labeled 'I agree to the conditions of use and privacy statement', a blue 'Sign in' button, and a blue link for 'Change my password'.

3. To access your Office365 applications, select the *app launcher* button on the top left.

A menu will appear that will allow you to select an app for use.

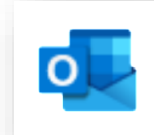




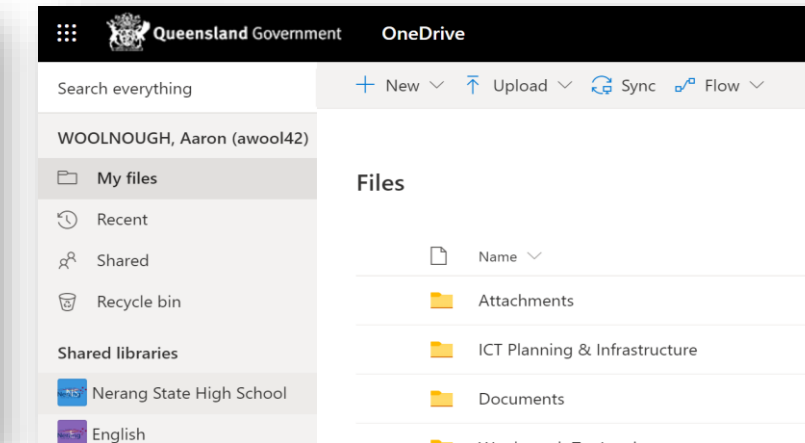
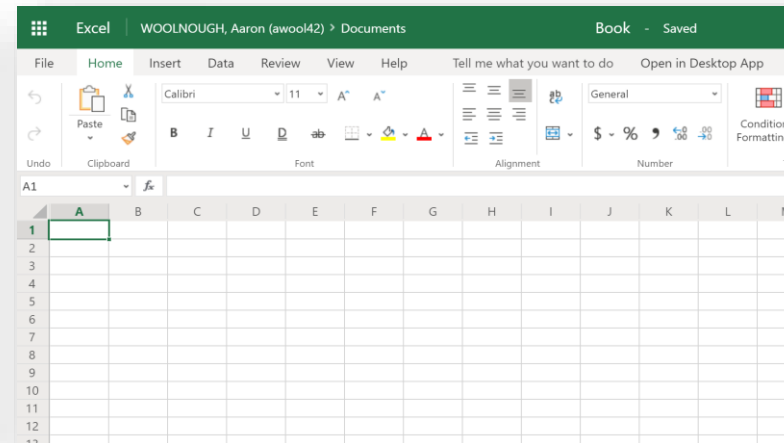
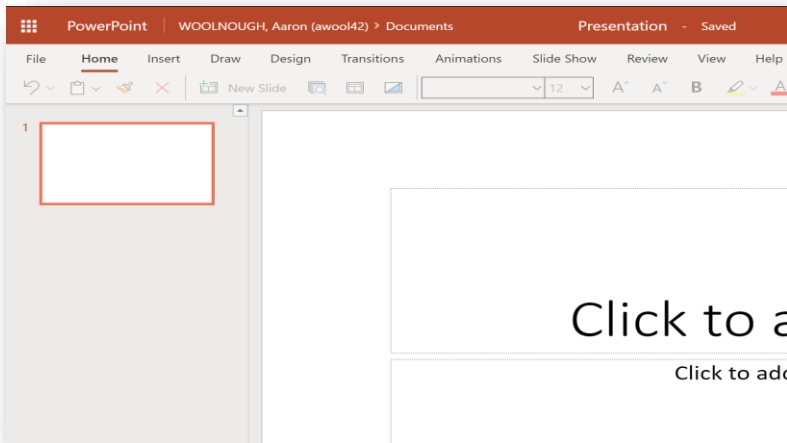
OneNote (including Class Notebook)



Word Online



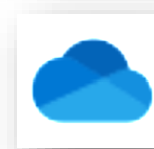
Outlook Online (email)



PowerPoint Online



Excel Online



OneDrive